

## Welcome to Maternal~Fetal Associates of Kansas

- **Please contact our office at least 24 hours prior to your appointment if interpreter services will be required.**
- We appreciate your arrival 15 minutes prior to your appointment time. This allows plenty of time for any additional paperwork and/or any insurance issues to be resolved. **You may be asked to reschedule if you are more than 15 minutes late for your appointment.**
- It is important to us that your wait time in the lobby not be extensive. If you have waited more than 15 minutes past your scheduled appointment time, please notify one of our receptionists. Some appointments will take longer than expected due to unforeseen circumstances. We will make every effort to inform you if there is a delay. Each patient is given the same attention and time during their appointment.
- Please plan on spending 1-2 hours in our office for your appointment and sonogram. Sonograms are thirty to sixty minutes long and most exams last an hour. Occasionally, the need for additional testing arises. Unfortunately, we are not always able to determine this ahead of time and it can increase the length of time you spend with us.
- **Insurance card and Photo ID are required at check-in. Failure to bring them may result in a reschedule of your appointment.** Be prepared to pay any co-payments and applicable deductibles that are required by your insurance. If we are unable to verify your insurance, you may be asked to sign a waiver of benefits and/or pay for your visit at the time of service.

**I acknowledge that I have read and understand this form:**

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_